

SAURABHPATHANIA

Mobile: +917807245451 Email: saurabh93lucky@gmail.com

Address: VPO RitLower, Tehsil Nurpur, Distt Kangra(H.P)

LinkedIn: [@pathaniasaurabh2](#)

Summary

Proven experience developing consumer-focused websites using HTML, CSS, and JavaScript.

Education

- Bachelor of Arts from Indira Gandhi National Open University.
- MBA (Finance and Banking) from Lovely Professional University.

Certifications

- Linux Operating System and Networking .
- Website Development.

Skills

- AdobePhotoshop.
- HTML,CSS.
- Javascript.
- Wordpress.
- DBMS.
- SQL
- PHP

Experience

Pathankot Vehicleades Pvt. Ltd.(Maruti Suzuki Dealer)

25-May-2012 to 30-May-2018

EDP / FRONT DESK EXECUTIVE

- Issuance of Car Insurance Policies.
- Customer Dealing, Cash Handling
- Troubleshooting of Computer Hardware and Software Problems.
- Maintaining the CCTV /DVR and Bio Metric Attendance Machine Operations.

Pathankot Vehicleades Pvt. Ltd. (Maruti Suzuki Dealer)

01- June-2018 to Present

Data Analyser and Digital Marketing Manager.

- Sales Lead Management.
- Daily Data Analysis and Reporting to Department Manager.
- Backend Support for field Team.
- Insurance CRM development and handling the various operations on CRM.
- Digital Marketing of Product through digital media (Website, Social Media websites and Bulk messaging).
- E-Invoicing of Various bills on GST E-Invoicing portal for Insurance payouts.