

SADHNA SINGH

3F, 164 2ND FLOOR VAISHALI GHAZIABAD
7011273680 | ss4027939@gmail.com

Objective

My goal is to become associated with a company where I can utilize my skills and gain further experience while enhancing the company's productivity and reputation.

Experience

- GURU CHARAN SHUKLA INVESTOWORLD IMF PVT LTD** AUG 2021 - CURRENTLY WORKING
SALES MANAGER
WORKING THERE FOR ALMOST 3 YEAR AS SALES MANAGER

Education

- CBSE** 2015
10TH
A
- CBSE** 2017
12th
1st Division
- DELHI UNIVERSITY** 2020
GRADUATION
1st Division
- DR BR AMBEDKAR COMPUTER SAKSHARTA MISSION** 2019
DIPLOMA IN COMPUTER DATA SCIENCE
1st Division
- AUTHORISED INSURANCE SALES PERSON (ISP) By IRDAI** 2021
IRDAI
1st Division

Skills

- ABLE TO LOGIN INSURANCE POLICY OF ANY COMPANY. LIFE INSURANCE, ,HEALTH INSURANCE, GENERAL INSURANCE
- TEAM LEADERSHIP
- SALES MANAGEMENT
- STAAF TRAINING AND DEVELOPMENT
- Communication and presentation skills
- Advance Diploma in Computer Application in 2019
- Accounting Package : Tally. ERP 9
- Negotiation

Achievements & Awards

- 2 TIMES AWARD WINNER FOR BEST SALES MANGER Best Performance award by Gurucharan shukla investo world IMF Pvt ltd

Interests

- COOKING
- LISTENING MUSIC
- TRAVELING

Languages

- ENGLISH
- HINDI
- MAITHLI

TECHNICAL SKILLS

- MS WORD
- MS OFFICE
- MS EXCEL

DECLARATION

- I do here by confirm that the information given in this form is true to
The best of my Knowledge and belief.



SADHNA SINGH