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Objective

To get associated with a growth-oriented organization and work in a challenging environment, which utilizes my knowledge and helps enhance my competencies towards personal and professional growth.

Key skills

- Computer skills (MS Office, Excel, V Lookup, H Lookup, Data analysis)
- Strong Knowledge on Corporate Insurance Claims handling process.
- Experience in administration process.
- Good knowledge of conventional and government loans.
- Team Player, Quick Learner, Time Management, Hardworking and willing to take new responsibilities.
- Enrich with the ability to learn new concepts & technology within a short span of time.

Total Work Experience: 10 years

Ascent Wellness and Pharma Solutions Pvt Ltd

Assistant manager (Insurance)

Nov 2021 – Jan 2025

The role involves managing insurance claim from the start through settlement, making decisions on the extent and validity of a claim, and managing fraud claims.

Willis Towers Watson

Senior Advisor

Aug 2019 – Sept 2021

Working with WTW as a Senior Claims Advisor where we are responsible to handle end to end cycle of a claim. Core responsibilities involved identifying potential claim, intimation of claim, understand and evaluate potentiality of the claim and also claim settlement, etc. Validated all claims completely and accurately.

Ocwen Financial Solutions

Modification Underwriter

Oct 2014 – Aug 2019

Mortgage industry professional with Loan Processing experience and a comprehensive knowledge of conventional and government loan programs.

Certificate Course:

- Diploma in Ms. Office
- Diploma in Accounting (Tally ERP 9)

Educational Qualifications:

Qualification	Name of College	Board/University	Year	Grade %
Post-Graduation diploma in Finance Management	Welingkar institute of Management Development & Research	Mumbai University	2016-2018	62.57%
Bachelor in Management studies	Sathaye College	Mumbai University	2013-2014	62.57%
HSC	SNDT College	Maharashtra Board	2010-2011	69%
SSC	Holy Cross Convent School	Maharashtra Board	2008-2009	77.53%

Extra-Curricular Activities

- Achieved 2nd place in Tug-Of-War Mumbai State level championship.
- I was a part of S.N.D.T college basketball team for 2 years.
- Undertook Project Work (Topic-Celebrity Endorsement in India) during my graduation

I hereby declare that the information furnished above is true to the best of my knowledge and belief.

Place: Mumbai