

# RESUME



## KUNJ BIHARI SINGH

Barhonia sangrampur munger Tarapur Bihar 813221

[kunjrajput1997@gmail.com](mailto:kunjrajput1997@gmail.com)

Contact no - 9693491943, 7739095146

To pursue a career in an organization where I have ample opportunity to use my skill in a challenging environment and to grow along with the company with best of my efforts and ability to produce excellent results. To pursue a challenging career in your esteemed organization.

### SUMMARY OF SKILLS :-

Excellent time management and organizational skills.  
Able to work well independently as well as in a team environment.  
Responsible and eager to learn new skills.  
A hard worker and quick learner & Zeal to Excel. Providing better services.

### EDUCATIONAL QUALIFICATION:-

Degree	University	Year of passing	Percentage
10th	Bihar Board	March 2012	Second Class
12th	Bihar Board	March 2016	Second Class
B.A	TMBU	March 2019	Second Class

### OTHER QUALIFICATION:-

A.D.C.A

Basic / ms word office excel & good typing skill

Ability to good work in a team

Organizational skills

### WORK EXPERIENCE:-

1. Sri Ram Moto corp Royal Enfield in sales Consultant from 2020 jan to 2021 oct.
2. From January 2021 to September 2023, Amit Automobile Pvt Ltd worked on insurance executive profile

#### Additional skill :-

Dms handling

### DESCRIPTION:-

1. Customized insurance policies to suit individual customers covering a variety of risks.
2. Called policyholders to explain the policy.
3. Answered phones. Handled all premium payments as well as monthly bank deposits.
4. Handled all customer service duties.

### DECLARATION :-

I hereby declare that above furnished particulars are true to the best of my knowledge and belief.

**Personal Profile:-**

Name - Kunj Bihari Singh

Father's Name - Punit Kr Singh

Mother's name - Rita Devi

Date Of Birth - 01-09-1997

Gender - Male

Marital Status - Unmarried

Contact no - 9693491943, 7739095146

**Date:-**

**Place: - Purnia**