

## Curriculum Vitae

**Name:** Bhargab Sarmah  
**Mobile No :** +919101924260  
**Email ID:** [bhargabsarmah120@gmail.com](mailto:bhargabsarmah120@gmail.com)



### Carrier objective

To work with a responsible environment with my learning ability and my professional skill with my positive attitude and hard work.

### Strength

- Hard Worker
- Positive Attitude
- Self Motivated
- Responsible

### Qualification

- H.S.L.C Passed from Morijhanji Sessa Satra High School in the year of 2008.
- H.S passed Commerce Stream from Teok C.K.B. College in the year of 2010.

### Other Qualification

- PGDCA (MS Word, MS Office, MS Power Point, Tally 9.0,Photoshop,DTP)

### Experience

- Working as an Associate program Coordinator an NGO from 28<sup>th</sup> Nov 2014 to 20<sup>th</sup> July 2016.
- Working as a CSR job Arohan Intellect Microfinance Pvt. limited July 16 to 26 Oct 2017.
- Working as a Branch Credit and Compliance Manager Job Satin Credit Care Network limited 01 November 2017 to 16 Dec 2018.
- Working as a Customer Service Exective Job NABARD Financial Service limited 17 Dec 2018 to 07/05/2022

### Job Profile :

- To Manage the operation Mainly (Loan Appraisal, Disbursement and repayment) of respective Branch
- Team Handling and Business Development.
- Creating reports Excel,software.(Data Analysis)
- To make Co-order relation with the as well as the prospective clients.
- Daily Wise Register and File maintain.

### Certificate

- Driving Certificate with Licence.
- Civil Defence Volunteers Certificate
- Computer Certificate

### Permanent/Present Address

C/O: Mr. Tulan Sarmah  
P.O./Vill: Dagaon  
Dist.: Jorhat, Assam  
Pin: 785682

Gender: Male  
Marital Status: Married  
Religion: Hinduism  
Nationality: Indian  
Date of Birth: 10/11/1992

### **DECLARATION**

I hereby declare that the above information is true and correct with the best of my knowledge and belief.

Place:  
Date

(Bhargab Sarmah)  
Signature of Candidate