

Amitkumarprajapat808@gmail.co

Amit prajapat

OBJECTIVE

To secure a challenging position in 1 year experience the motor insurance industry where my expertise in risk assessment, policy underwriting, and customer service can contribute to the growth and success of the organization.

PROFESSIONAL SUMMARY

Results-driven motor insurance professional with a proven track record in risk evaluation, policy analysis, and client relations. Adept at optimizing underwriting processes and ensuring customer satisfaction. Seeking to leverage strong analytical skills and industry knowledge to enhance the efficiency and profitability of a dynamic insurance team.

Experience

2023 – PRESENT

Current company -Global India insurance -back office- motor insurance

❖ Portal Management and Navigation*:

- Proficient in navigating and managing multiple bank insurance portals with ease.
- Familiar with the specific functionalities, layouts, and workflows of different bank systems.

❖ *Policy Issuance and Renewals*:

- Experienced in issuing new motor insurance policies and handling renewals through bank portals.
- Ensured accuracy and compliance with the bank's underwriting guidelines and regulatory requirements.

❖ *Customer Support*:

- Provided exceptional customer service by addressing inquiries and resolving issues related to motor insurance policies.
- Guided customers through the process of policy selection, claims submission, and status updates.

❖ ***Data Management and Reporting*:**

- Maintained accurate records of all transactions and interactions within the bank portals.
- Generated regular reports and analyses to monitor performance metrics and identify areas for improvement.

❖ ***Compliance and Risk Management*:**

- Ensured adherence to all regulatory and compliance requirements across different bank portals.
- Conducted risk assessments and implemented measures to mitigate potential risks associated with motor insurance policies.

1. **SBI Insurance**
2. **HDFC General Insurance**
3. **ICICI Lombard**
4. **Liberty General Insurance**
5. **Universal Sompo General Insurance** 6. **Go digit** 7. **Etc.**

Skills

COMPUTER SKILLS

- Risk Assessment:* Proficient in evaluating potential risks and determining appropriate coverage levels.
- *Customer Service:* Strong ability to communicate effectively with clients, providing clear information and resolving issues promptly.
- *Policy Management:* Skilled in creating, updating, and managing insurance policies to meet clients' needs.
- *Negotiation:* Capable of negotiating terms with clients and service providers to ensure fair and beneficial agreements.
- ERP Packages – Tally
- MS – Office - Word, Advance Excel
- Excel -: Good Knowledge Excel Function Pivot Table, Lookup, Sum if, Round, LEN, Index

Education

- **M.A from MGS university, Bikaner**
- **B.A from MGS University, Bikaner**

- **Class XII: Rajasthan Board in 2013**
- **Class X: Rajasthan Board in 2011**

SOFT SKILLS

1. CREATIVITY
2. DEDICATION
3. INTERPERSONAL SKILLS
4. TEAM PLAYER
5. HARD WORKING

PERSONAL DETAILS

NAME AMIT KUMAR PRAJAPAT

DATE OF BIRTH 5 MAY 1995

LANGUAGES KNOWN HINDI

MARITAL STATUS MARRIED

DECLARATION

THE ABOVE SAID INFORMATION IS TRUE AND CORRECT. REFERENCES ARE AVAILABLE UPON REQUEST

PLACE-- RAJASTHAN CHURU- RAJALDESAR, CURRENT LOCATION JAIPUR, KAMLA NEHRU NAGER

(CANDIDATE NAME)

AMIT KUMAR